

Northern Virginia Transportation Authority Meeting

Thursday, January 8, 2026

7:00 p.m. EST

2600 Park Tower Drive, Suite 601

Vienna, VA 22180

This meeting will be held in person and accessible via YouTube

AGENDA

1. Call to Order Chair Randall
2. Roll Call Ms. Henderson, Board Secretary
3. Annual Organizational Meeting Public Comments
The public has been invited to provide comments. Public comments will be received until all registered in-person and remote commentors are heard

Presentations

4. NVTA Report Ms. Hillerich, Communications and Public Affairs Manager

Action Items

5. Approval of December 11, 2025, Meeting Summary Minutes Chair Randall
Recommended Action: Approval of the December 11, 2025, Meeting Summary Minutes
6. Annual Adoption of Electronic Meeting Policy Mr. Longhi, Chief Financial Officer
Recommended Action: Re-Adoption of Electronic Meeting Policy
7. Appointment of Chair and Vice Chair for Calendar Year 2026 Nominating Committee
Recommended Action: Appointment of Chair and Vice-Chair
8. Appointment of Town Member for Calendar Year 2026 Ms. Backmon, Chief Executive Officer
Recommended Action: Appointment of Town Member

9. **Approval of Recommendation to Reallocate Regional Surface Transportation Program (RSTP) Funds for Prince William County** Ms. Backmon, Chief Executive Officer
Recommended Action: Approval of RSTP Reallocation for Prince William County

Discussion/Information Items

10. **Governance and Personnel Committee Report (Verbal)** Chair Randall, GPC Chair
A. 2026 General Assembly Update
Ms. Baynard, Sr. Vice President, McGuireWoods Consulting, LLC
11. **CEO Report** Ms. Backmon, Chief Executive Officer
12. **Chair's Comments** Chair Randall
A. Committee Appointments and Vacancies
B. Other Business
13. **Adjournment** Chair Randall

Next Meeting:
Thursday, February 12, 2026
7:00 p.m. EST
2600 Park Tower Drive, Suite 601
Vienna, VA 22180



SUMMARY MINUTES

Thursday, December 11, 2025

7 p.m. EST

Zoom

This meeting was conducted via Zoom and livestreamed via [NVTA's YouTube Channel](#)

1. Call to Order Chair Randall

- ✓ Chair Randall called the meeting to order at 7:02 p.m.

2. Roll Call Ms. Henderson, Board Secretary

- ✓ Membership Attendees: Chair Phyllis Randall, Vice Chair David Snyder, Chairman Jeff McKay, Chair Deshundra Jefferson, Chair Takis Karantonis (for Vice Chair Matthew de Ferranti), Mayor Alyia Gaskins, Mayor Catherine Read, Mayor Michelle Davis-Younger, Mayor Alanna Mensing, Delegate Briana Sewell, Mr. William Cuttler, and Ms. Susan Husain (for Tiffany Robinson). Absent: Senator Jennifer Boysko, Delegate Karrie Delaney, Mayor Linda Colbert, and Mr. Gribbin.
- ✓ Staff Attendees: Chief Executive Officer Monica Backmon, Chief Financial Officer Michael Longhi; Principal, Planning and Programming Keith Jasper, Deputy Chief Financial Officer Peggy Teal, Communications and Public Affairs Manager Abigail Hillerich, Senior Manager Transportation Planning and Programming Dr. Sree Nampoothiri, Regional Transportation Planners Griffin Frank, Alyssa Beyer, Kristen Sarik, Starla Couso, and Matthew Bewley; Project Delivery/Grants Manager Amanda Sink; Strategic Communications Specialist Sharara Faisal; Comptroller Lu Han, Senior Accountant Gary Armstrong, Senior Accountant Lauren Wilber, Accounting Assistant Margaret Duker, Executive Assistant Tara Dunion, and Board Secretary Lee Ann Henderson.
- ✓ Council of Counsel Attendees: Ms. Christina Zechman-Brown-City of Alexandria.
- ✓ Other Attendees: Ms. Tracy Baynard-McGuire Woods Consulting, LLC.

Action Items

3. Approval of November 13, 2025, Meeting Summary Minutes Chair Randall

- ✓ On a motion by Chair Randall, seconded by Vice Chair Snyder, the Summary Minutes of the meeting of November 13, 2025, were approved with Chair Karantonis abstaining.

4. Adoption of the 2026 Legislative Priorities Chair Randall, GPC Chair

- ✓ Ms. Baynard stated no changes have been made since the Authority saw this at the November meeting.
- ✓ Authority members noted that their localities have or will be endorsing the DMV Moves plan with respect to developing a predictable and sustainable new source of transit funding.

- ✓ On a motion by Chair Randall, seconded by Chair Karantonis, the 2026 Legislative Priorities were approved unanimously.

Discussion/Information Items

5. **Governance and Personnel Committee Report** Chair Randall, GPC Chair
 - ✓ Ms. Baynard noted that two members of the Northern Virginia delegation have been named to Governor-Elect Spanberger's cabinet, which is good for the region; however, it creates the need for a special election to elect new General Assembly members.
 - ✓ Chair Randall highlighted that Nick Donohue has been appointed Secretary of Transportation for the Commonwealth. She noted his recent work on DMVMoves and that he is very familiar with NVTA.
 - ✓ Chair Randall highlighted that the passage of DMVMoves is important for future General Assembly funding discussion.
6. **CEO Report** Ms. Backmon, Chief Executive Officer
 - ✓ Ms. Backmon stated that staff is in the progress of analyzing and evaluating projects for the Six-Year Program.
 - ✓ Ms. Backmon announced that NVTA was awarded with Employer of the Year by the WTS-DC chapter.
 - ✓ Ms. Backmon noted that the January 8, 2026, meeting is the Organizational Meeting, which includes public comment.
7. **Chair's Comments** Chair Randall
 - ✓ Chair Randall appointed Mayor Gaskins, Mayor Read, and Chairman McKay to serve on a nominating committee to identify the Chair and Vice Chair for the coming year.
 - ✓ She stated that she will be contacting Senator Boysko and Delegate Delaney, as well as Delegate Sewell, to ensure that NVTA's Legislative Priorities are well represented at the General Assembly.
8. **Adjournment** Chair Randall
 - ✓ There being no further business before the Authority, Chair Randall adjourned the meeting at 7:39 p.m.



NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

FOR: Chair Phyllis J. Randall and Members
Northern Virginia Transportation Authority

FROM: Monica Backmon, Chief Executive Officer

DATE: December 31, 2025

SUBJECT: Annual Approval of Policy 26 – Electronic Participation in Meetings

1. **Purpose:** To seek the Northern Virginia Transportation Authority (NVTA) annual approval of Policy 26 – Electronic Participation in Meetings.
2. **Suggested Motion:** *I move the Authority annual approval of Policy 26 – Electronic Participation in Meetings.*
3. **Background:**
 - A. On September 12, 2024, the Authority approved an updated Policy 26 – Electronic Participation in Meetings.
 - B. Virginia Code Section 2.2-3708.3(D) requires annual approval of the Electronic Meeting Policy by recorded vote at a public meeting.
 - C. No changes to the policy are proposed.

Attachment: Policy 26 – Electronic Participation in Meetings

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY**Policy Number 26 – Electronic Participation in Meetings**

- I. Purpose.** The purpose of this policy is to provide governance for Authority and Committee Member remote participation in Northern Virginia Transportation Authority (NVTA) meetings as well as conducting all-virtual public meetings.
- II. General.** Occasions may arise when an Authority or Committee Member (“Member”) is unable to be physically present at a meeting. Under certain circumstances, the Virginia Freedom of Information Act, Virginia Code Ann. §§ 2.2-3700 et seq., (the “Act”) permits members of a public body, such as NVTA, to participate in meetings through electronic communication means. The Act limits the instances in which this may occur and prescribes procedures that must be followed, including annual adoption of a policy by recorded vote at a public meeting governing all-virtual public meetings and remote participation. The NVTA Electronic Participation in Meetings Policy (“Policy”), as hereafter provided, sets forth: 1) the instances in which NVTA may conduct all-virtual public meetings; 2) when a member may remotely participate in an in-person meeting; and 3) procedural requirements for such occasions.
- III. All-Virtual Meetings During a State of Emergency.** In compliance with Virginia Code § 2.2-3708.2, NVTA and its Committees may convene an all-virtual public meeting during a declared state of emergency when:
 - A. The Governor of Virginia has declared a state of emergency in accordance with 44-146.17, or Fairfax County has declared a state of emergency in accordance with 44-146.21, and
 - B. The catastrophic nature of the declared emergency makes it impossible or unsafe to assemble a quorum in a single location and the purpose of the meeting is to provide for the continuance of operations of NVTA or its Committees or both, or the implementation of their lawful purpose, duties, and responsibilities.
- IV. Procedural Requirements for All-Virtual Meetings During a State of Emergency.** An all-virtual meeting held by NVTA or its Committees as authorized in Section III may only be convened under the following conditions:
 - A. All applicable notices, advertisements, material posting, quorum and other prerequisites required by the Code of Virginia, NVTA Bylaws, and NVTA policies must be met.
 - B. Public notice and meeting information of a change to an all-virtual format will be given contemporaneously with members of the Authority or Committees conducting the meeting. The public notice must indicate if the meeting will be an all-virtual meeting due to a declared state of emergency and that if the electronic medium by which the meeting is to be conducted changes, notification of the new medium will be provided.

- C. Arrangements will be made for public access to all-virtual meetings through electronic communication means, and opportunities for public comment through electronic communication means and written comment will be provided for meetings when public comment is customarily or scheduled to be received.
 - D. The Authority and its committees will record in its minutes the nature and duration of the emergency, the fact that the meeting was held by electronic communication means, and the type of electronic communication means used during the all-virtual meeting.
 - E. All meeting video recordings will be publicly available as soon as practical after the meeting.
- V. **All-Virtual Public Meetings Outside of a State of Emergency.** In compliance with Virginia Code § 2.2-3708.3, NVTAs and its Committees may convene an all-virtual meeting outside of a declared state of emergency when:
- A. The Authority or Committee has not exceeded two all-virtual meetings per calendar year or 50 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater,
 - B. The Authority or Committee does not convene two all-virtual meetings consecutively, and,
 - C. No more than two Members are together in any one remote location unless the remote location is physically open to the public.
- VI. **Procedural Requirements for All-Virtual Public Meetings Outside of a State of Emergency.** A meeting held by NVTAs or its Committees as authorized in Section V may only be convened under the following conditions:
- A. All applicable notices, advertisements, material posting, quorum and other prerequisites required by the Code of Virginia, NVTAs Bylaws, and NVTAs policies must be met.
 - B. Public notice and meeting information, including all agendas, agenda packets, and all non-exempt materials furnished to members, is given contemporaneously with meeting notice and information provided to members of the Authority or its Committees conducting the meeting. The public notice must indicate if the meeting will be an all-virtual meeting and that if the medium by which the meeting is to be conducted changes, notification of the new medium will be provided.
 - C. Arrangements will be made for public access to all-virtual meetings through electronic communication means, as well as opportunities for public comment through electronic communication means and written comment will be provided for meetings when public comment is customarily or scheduled to be received. The electronic communication means used must allow the public to hear all members of the Authority or Committee participating in the all-virtual meeting and, when audio-visual technology is available, to see the members of the Authority or Committee as well. When audio-visual technology is available, a member of the Authority shall, for purposes of a quorum, be considered absent from any portion of the meeting during which the visual communication with the member is voluntarily disconnected or otherwise fails or during which the audio communication involuntarily fails.

- D. A phone number or other live contact information will be provided to alert the Authority or its Committee if the audio or video transmission of the meeting provided by the Authority or its Committee fails, the Authority or its Committee will monitor such means of communication during the meeting, and the Authority or its Committee will recess until public access is restored if the transmission fails for the public.
- E. If the Authority or its Committee holds a closed session during an all-virtual public meeting, transmission of the meeting to the public will resume before the Authority or its Committee votes to certify the closed meeting as required by Virginia Code § 2.2-3712(D).
- F. The Authority and its Committees must record in its minutes the fact that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held. If a member's participation from a remote location is disapproved because such participation violates this policy, the disapproval and reason must be recorded in the minutes.
- G. All meeting video recordings will be publicly available as soon as practical after the meeting.

VII. Remote Participation by Individual Members During In-Person Meetings. In compliance with Virginia Code § 2.2-3708.3, a Member may participate in an in-person Authority or Committee meeting through electronic communication means from a remote location under the following circumstances:

- A. Residence: The Member's principal residence is more than 60 miles from the primary or central meeting location.
- B. Medical Reason:
 - 1. The Member's temporary or permanent disability or other medical condition prevents physical attendance; or
 - 2. A medical condition of the Member's family requires the Member to provide care and prevents physical attendance.
- C. Personal Matter: The Member's personal matter prevents his or her physical attendance.

VIII. Procedural Requirements for Remote Participation by Individual Members During In-Person Meeting. Participation by a Member of the Authority or its Committees as authorized in Section VII must meet the following conditions:

- A. A quorum of the Authority or Committee is physically assembled at the primary or central meeting location. A member participating remotely who has a disability or is a caregiver to a family member with a disability counts towards the quorum as if the individual was physically present.
- B. If the Member is requesting remote participation due to a personal matter, the Member has not used remote participation due to a personal matter more than two meetings within the calendar year or 25 percent of the meetings held within the calendar year rounded up to the next whole number, whichever is greater. A Member's remote participation at Authority meetings and meetings of each committee (since a member may serve on more than one committee) during the calendar year will be counted separately.

- C. The Member has notified the applicable Chair, on or before the day of the meeting, that he or she is unable to physically attend and is requesting remote participation. The member must provide the reason, pursuant to Section VII A, B(1), B(2), or C, that prevents physical attendance.
- D. If the Member's request for remote participation is approved by the applicable Chair, arrangements must be made for the voice of the Member participating remotely to be heard by all persons attending the meeting.
- E. The Authority and Committee shall record in its minutes a general description of the remote location where the Member is participating and whether the Member's remote participation is due to Section VII A, B(1), B(2) or C. If the Member's request for remote participation is disapproved because such participation violates this policy, the disapproval and reason must be recorded in the minutes.

Approved by Northern Virginia Transportation Authority: June 9, 2016

Amended: January 12, 2017

Amended: June 10, 2021; Effective July 1, 2021

Revised: September 8, 2022

Revised: September 12, 2024

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY**MEMORANDUM**

FOR: Chair Phyllis J. Randall and Members
Northern Virginia Transportation Authority

FROM: Nominating Committee

DATE: December 31, 2025

SUBJECT: Nomination of Chair and Vice Chair for Calendar Year 2026

1. **Purpose:** To seek Northern Virginia Transportation Authority (NVTA) appointment of the Authority Chair and Vice Chair for Calendar Year (CY) 2026.
2. **Suggested Motion:** *I move Authority appointment of _____ as Chair and _____ as Vice Chair of the Northern Virginia Transportation Authority for Calendar Year 2026.*
3. **Background:** Per NVTA's Bylaws, the Authority shall elect from its voting members a Chair and Vice Chair. Additionally, the Chair shall appoint a Nominating Committee prior to the Annual Organizational Meeting. At the December 11, 2025, Authority meeting, Chair Randall appointed Chairman McKay, Mayor Read, and Mayor Gaskins as the 2026 Nominating Committee.
4. **Appointment of Authority Chair and Vice Chair:** Per NVTA's Bylaws, the Nominating Committee will submit the name(s) for Chair and Vice Chair and the election of officers will be held at the Annual Organizational Meeting.

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

FOR: Chair Phyllis J. Randall and Members
Northern Virginia Transportation Authority

FROM: Monica Backmon, Chief Executive Officer

DATE: December 31, 2025

SUBJECT: Appointment of Town Member for Calendar Year 2026

- 1. Purpose:** To seek Northern Virginia Transportation Authority (NVTA) appointment of the Town Member to the Authority for Calendar Year (CY) 2026.
- 2. Suggested Motion:** *I move Authority appointment of Kelly Burk, Mayor of the Town of Leesburg, as the Town Member of the Northern Virginia Transportation Authority for Calendar Year 2026.*
- 3. Background:** The Authority's membership composition requires one chief elected officer of one town in a county embraced by the Authority with a population of 3,500 or more. Per the NVTA Bylaws, the Town Member is to be chosen by the Authority at the Annual Organizational Meeting and is a non-voting member.
- 4. Town Member Recommendation:** The mayors of Dumfries, Herndon, Leesburg, Purcellville and Vienna were queried as to their interest in serving for CY2026. The mayors confirmed the recommendation of Mayor Kelly Burk, Town of Leesburg, to serve as the Town Member on the NVTA for CY2026.

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY**M E M O R A N D U M**

FOR: Chair Phyllis J. Randall and Members
Northern Virginia Transportation Authority

FROM: Monica Backmon, Chief Executive Officer

DATE: December 31, 2025

SUBJECT: Approval of Recommendation to Reallocate Regional Surface Transportation Program (RSTP) Funds for Prince William County

- 1. Purpose:** To seek Northern Virginia Transportation Authority (NVTA) approval to recommend reallocation of Regional Surface Transportation Program (RSTP) funds for Prince William County.
- 2. Suggested Motion:** *I move Authority approval to recommend the reallocation of \$7,436,018 of Regional Surface Transportation Program (RSTP) funds from UPC 92080 to UPC 124346 for Prince William County.*
- 3. Background:** On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air and Quality Improvement Program (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, the Authority will need to approve the transfer requests for new projects before any funds can be reallocated.
- 4. Discussion:** On December 15, 2025, Prince William County requested the following reallocation:
 - \$7,436,018 of RSTP funds from UPC 92080 (Route 28 Widen to 6 Lanes & Route 215 Realign (Phase 1) & to 4 Lanes (Phase 2)) to UPC 124346 (Route 234 Business (Battleview to Godwin) Improvements Project).

The donor project (UPC 92080) is completed. The remaining funds, which include a 20% state match, will fulfill the majority of the recipient project's current funding deficit. Following the transfer, the remaining deficit will be covered through local funding. This transfer will allow the recipient project to continue on schedule.

At its meeting on December 18, 2025, the RJACC recommended approval of the request.

Attachments:

- A. Prince William County Request Letter
- B. DRAFT Letter to VDOT NOVA District Administrator Cuttler

Coordination: Regional Jurisdiction and Agency Coordinating Committee

December 15, 2025

Christina Alexander, Co-Chair
Regional Jurisdiction and Agency Coordinating Committee (RJACC)
Northern Virginia Transportation Authority (NVTA)
2600 Park Tower Drive, Suite 601
Vienna, VA 22180

RE: Request to Transfer Regional Surface Transportation Program (RSTP) Funds

Dear Ms. Alexander,

Prince William County requests approval from the NVTA RJACC to transfer \$7,436,018 in Regional Surface Transportation Program (RSTP) funds. The County requests the transfer of these funds from the following balance account:

- Route 28 Widen to 6 Lanes & Route 215 Realign (Phase 1) & to 4 Lanes (Phase 2) – (UPC 92080)

The funds are requested to be transferred to the receiving project Route 234 Business (Battleview to Godwin) Improvements Project (UPC 124346).

The donor project, UPC 92080, is completed and has a remaining surplus of \$7,436,018 which includes a 20% state match. The County proposes transferring the full surplus to UPC 124346, a Smart Scale funded project that currently has a \$8,145,093 funding deficit. Following the transfer, the remaining \$709,075 will be covered by the County through a local funding source. Approval of this transfer will allow the Route 234 Business (Battleview to Godwin) Improvements Project to proceed on schedule and achieve substantial completion by FY 2029.

If you have any questions or comments regarding this request, please contact me at (703) 792-5985.

Sincerely,



Ricardo Canizales
Director of Transportation

CMAQ/RSTP Transfer Request Form

(One Sheet Needed Per Donor Project)

Date: 12/15/2025

Name of Jurisdiction/Agency Requesting: Prince William County Department of Transportation

Current Balance of RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$7,436,018

From (Donor):

To (Recipient):

TOTAL OF TRANSFER - \$7,436,018

Attach Signed Request of Transfer Letter

CMAQ/RSTP Transfer Request Form

(One Sheet Needed Per Donor Project)

January 8, 2026

Mr. William Cuttler
District Administrator
Virginia Department of Transportation
4975 Alliance Dr., Suite 4E-342
Fairfax, Virginia 22030

Reference: Request to Transfer Regional Surface Transportation Program (RSTP) funds for Prince William County

Dear Mr. Cuttler,

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, the Authority will need to approve the transfer requests for new projects before any funds can be reallocated.

On December 15, 2025, Prince William County requested the following reallocation:

- \$7,436,018 of RSTP funds from UPC 92080 (Route 28 Widen to 6 Lanes & Route 215 Realign (Phase 1) & to 4 Lanes (Phase 2)) to UPC 124346 (Route 234 Business (Battleview to Godwin) Improvements Project).

The donor project (UPC 92080) is completed. The remaining funds, which include a 20% state match, will fulfill the majority of the recipient project's current funding deficit. Following the transfer, the remaining deficit will be covered through local funding. This transfer will allow the recipient project to continue on schedule.

On January 8, 2026, the Authority approved the request noted above. Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Phyllis J. Randall

cc: Monica Backmon, CEO, NVTA
Ricardo Canizales, Director of Transportation, Prince William County

Governance and Personnel Committee Report

Verbal

CEO Report

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

FOR: Chair Phyllis J. Randall and Members
Northern Virginia Transportation Authority

FROM: Monica Backmon, Chief Executive Officer

DATE: December 31, 2025

SUBJECT: Chief Executive Officer's Report

- 1. Purpose:** To inform the Northern Virginia Transportation Authority (NVTA) of items of interest not addressed in the agenda.

Discussion Item:

A. Bus Rapid Transit (BRT) Action Plan

One of the key recommendations in the July 2025 approved BRT Action Plan is for jurisdictions to incorporate the BRT routes, stations, and related facilities identified in the Action Plan when updating Comprehensive Plans, Mobility Plans, and Transit Plans. This is critical to ensure that future implementation of BRT is embraced and not precluded. Also, it provides an opportunity for planning departments/teams to consider BRT-supportive land use opportunities.

I welcome the opportunity to brief your Boards/Councils during 2026 about the Action Plan and next steps. I will be reaching out to your Chief Administrative Officers soon.

As NVTA embarks on the next phase of the Action Plan, NVTA staff will be reaching out to NoVA transportation directors/leaders, and reconvening the BRT Planning Working Group, in the late January/early February timeframe to discuss the next steps.

NVTA approved the BRT Action Plan in July 2025. The Action Plan was developed in collaboration with staff from jurisdictions and agencies in Northern Virginia and across the Washington metropolitan region. It provides a blueprint for a connected BRT system consisting of 28 potential routes that will provide a fast, frequent, and reliable alternative to driving. The BRT Action Plan enables jurisdictions and agencies to incrementally develop and implement BRT routes over the next decade or two. Please see NVTA's BRT webpage for more details.

B. Please review the full attached report to stay informed on:

- ✓ Outreach Events
- ✓ Project Status Updates
- ✓ Upcoming Public Information, Meetings and Events
- ✓ CMAQ-RSTP Transfers



Outreach Events

 NVTANVTANVTA Across the Region

2025 RELI Leadership Awards

Arlington, VA

On December 12, NVTANVTANVTA Chair Phyllis Randall received the 2025 Leadership Award during George Mason University's Schar School of Policy and Government's Regional Elected Leaders Initiative (RELI) annual luncheon. We congratulate Chair Randall on this public recognition of her leadership and commitment to advancing multimodal transportation in Northern Virginia. We thank her for acknowledging NVTANVTANVTA's important work in her acceptance speech and for her ongoing, significant contributions to NVTANVTANVTA.



NVTC, PRTC, and VRE Legislative Forum

Arlington, VA

On December 15, Ms. Backmon, and NVTA staff members – Tara Dunion, Executive Assistant, Amanda Sink, Project Delivery/Grants Manager and Alyssa Beyer, Regional Transportation Planner, attended the Annual Legislative Forum hosted by the Northern Virginia Transportation Commission (NVTC), Potomac and Rappahannock Transportation Commission (PRTC) and Virginia Railway Express (VRE). Ms. Sink and Ms. Beyer engaged with participants who stopped by NVTA’s table throughout the event. They highlighted NVTA initiatives, including the Bus Rapid Transit (BRT) Action Plan, and connected with partners committed to improving transportation across the region.





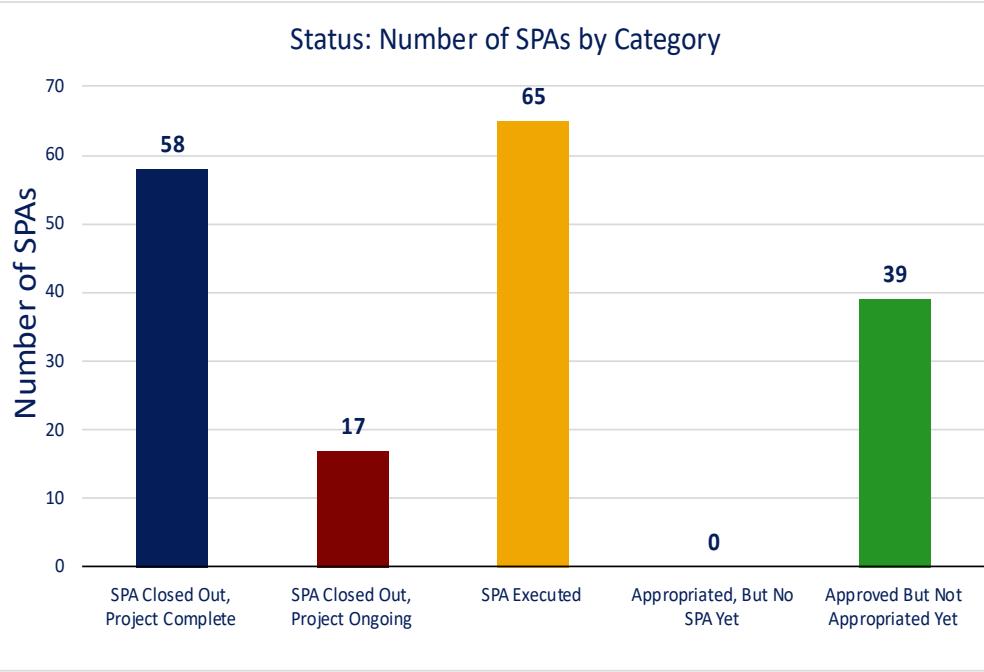
Project Status Update

As of December 19, 2025

NVTA reports monthly the status of projects funded through the Regional Revenue (70%) Fund. Realtime updates can also be found on Novagateway.org

Project Status – Standard Project Agreements (SPAs)

There are a number of projects that received funding for different phases across various funding cycles. This results in the establishment of a SPA (Standard Project Agreement). The stages of a SPA are listed in 5 categories below. While there are a total of 179 SPAs across the different categories, these represent 135 unique projects.



5 Classification Categories and Stages of a SPA

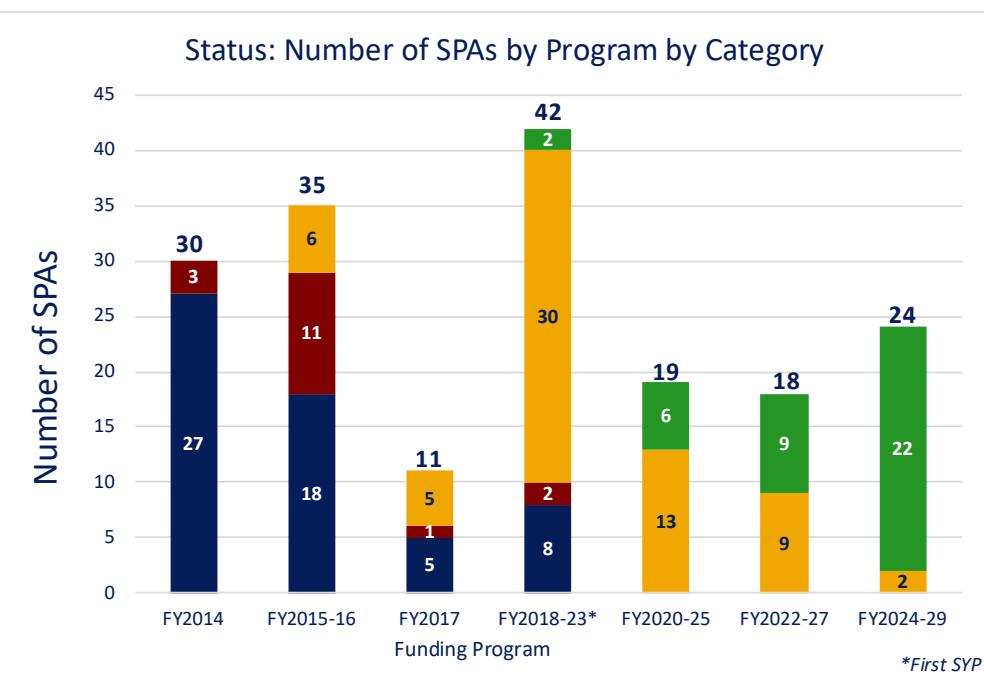
SPA closed out, Project complete:
SPA has been closed out and NVTA funding has completed, and overall project has been completed.

SPA closed out, Project ongoing:
SPA has been closed out and NVTA funding has completed. Overall project is still ongoing.

SPA Executed: SPA has been approved by NVTA.

Appropriated but no SPA yet:
Funding allocation has been appropriated by NVTA, but SPA has not been executed yet. *(Note: NVTA appropriates the total approved funding amount at time of appropriation.)*

Approved but not appropriated yet: Project Application approved by NVTA, but funding allocation has not been appropriated yet.



Note: NVTA's updates to the Six Year Program (SYP) allocate revenues from two future (outer) fiscal years (e.g., the FY2024-2029 SYP allocated funding for FY2028 and FY2029).

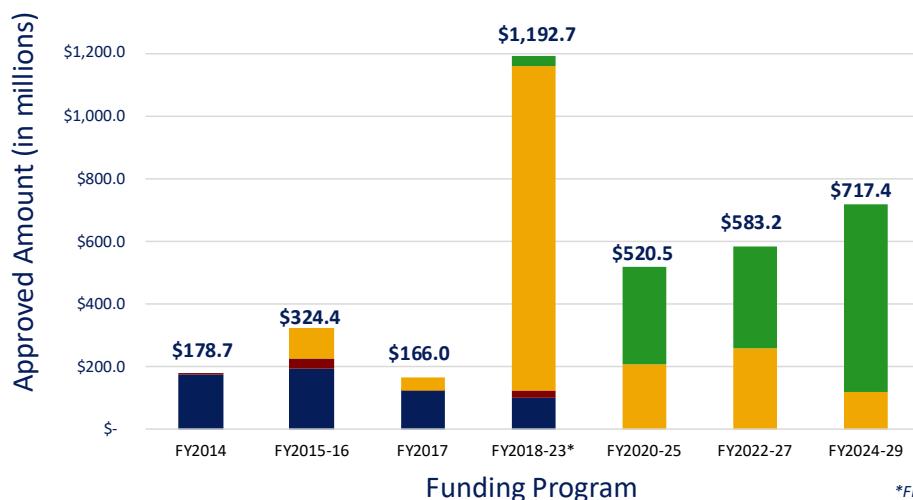
Project Status – Revenue Approved, Appropriated and Reimbursed as of December 19, 2025

NVTA has approved a total of: \$3,683,182,918

NVTA has appropriated a total of: \$2,416,024,959

NVTA has reimbursed a total of: \$1,170,396,113

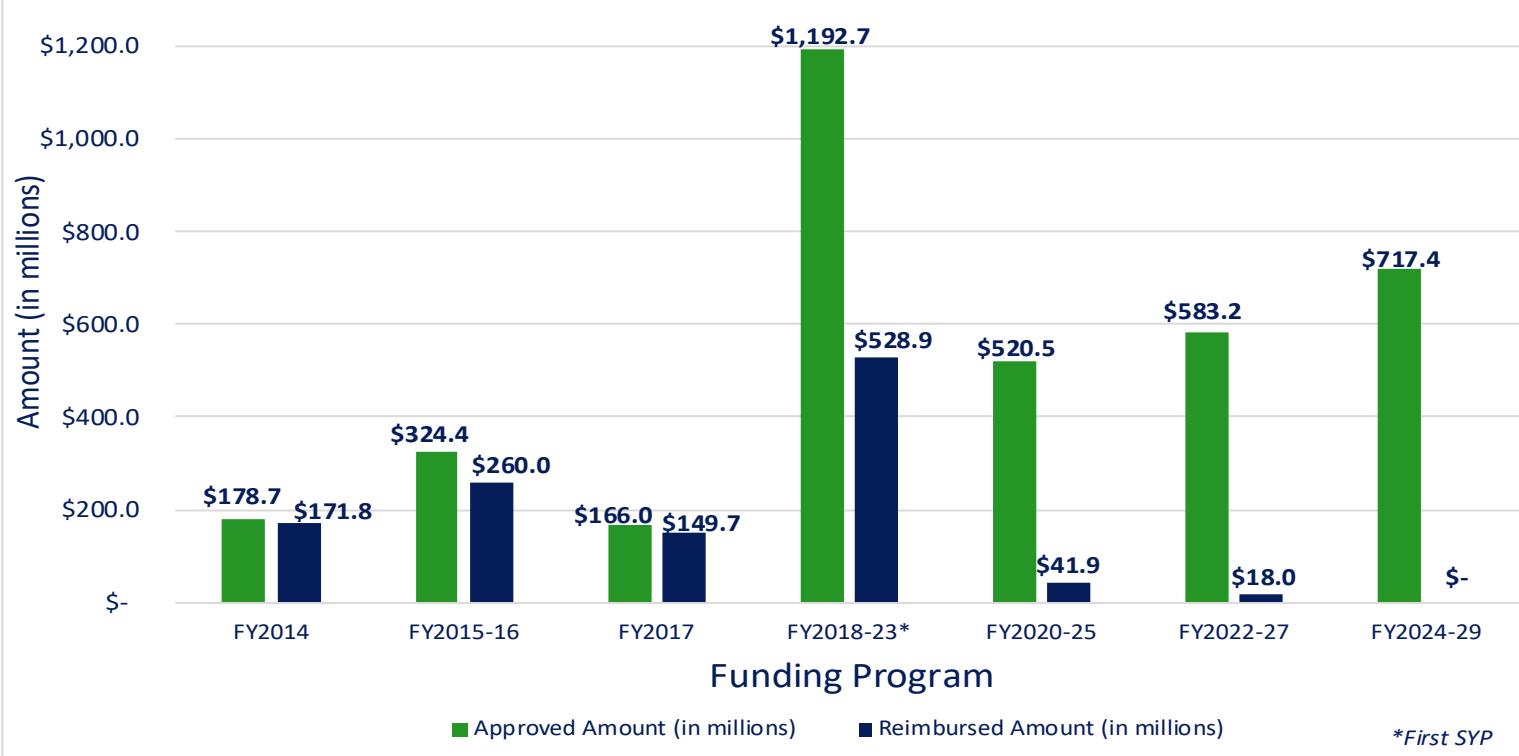
Status: Approved Amount by Program by Category



5 Classification Categories and Stages of a SPA

- SPA closed out; Project complete
- SPA closed out; Project ongoing
- SPA Executed
- Appropriated but no SPA yet
- Approved but not appropriated yet

Status: Approved Amount versus Actual Reimbursed by Program



Note: SPAs usually request NVTA funds in the outer years of their approved funding period and then continue to drawdown into subsequent fiscal years. (e.g. SPAs in the FY2024-2029 SYP typically begin drawing funds by the end of FY2029, with most not fully utilizing their allocations until FY2032.)

Upcoming Public Information Meetings and Events



No meetings or events currently scheduled for NVTA
Regional Revenue Funded Projects



Substantive Project Status Updates

Substantive changes to SPAs for the period November 24, 2025 – December 19, 2025, are outlined below.

SPAs Executed

- None

Updated Funding Schedules

- Fairfax County:
 - Richmond Highway Bus Rapid Transit – Phases I & II (2018-7-1)

SPAs Closed Out

- None



Substantive Project Status Updates *Continued*

Substantive updates reported by the project sponsor for the period of November 24, 2025 – December 19, 2025, are outlined below.

Substantive changes include but are not limited to project administration advancements, start/completion of phases, major engineering progress, project completion date changes, etc.

Project Sponsor	Project Title	Updated Status	% Reimbursed (Program Year(s))
Arlington County	Lee Highway Corridor ITS Enhancements	Construction continues. Minor civil work at two (2) intersections; Install pedestal pole and associated equipment at one (1) intersection. Project Completion date pushed from 12/31/2025 to 3/31/2026.	FY2017: 64%
Fairfax County	Richmond Highway (Route 1)/CSX Underpass Widening	Due to the cost and scale of the project, the decision was made to phase the Franconia to Lorton Third Track project into two phases. The second phase, which will add 2.2 additional miles of third mainline track from Lorton Road to Furnace Road, includes the replacement of an existing two track railroad bridge over Route 1. VPRA will apply for the FRA Federal-State Partnership for Intercity Passenger Rail. Completion date pushed from 12/31/2027 to 6/30/2033.	FY2018-23: No SPA Yet
Loudoun County	Construct Crosstrail Boulevard (Route 653): Sycolin Road to Dulles Greenway (Route 267)	Award of construction contract is now expected in January 2026. Final completion pushed from 1/16/2028 to 4/1/2028.	FY2020-25: 0% (NVTA funding construction phase)
Loudoun County	Evergreen Mills Road Intersection Realignments – Watson Road and Reservoir Road	100% Design is now complete. Land acquisition now expected to be completed by January 2026 with most of the acquisitions recorded and completed. The project will begin utility relocations needed for the project during the spring of 2026 and construction advertisement is expected Summer 2026.	FY2018-23: 8%
City of Falls Church	West Falls Church & Joint Campus Revitalization District Multimodal Transportation Project	Final punch list items not complete yet. Now expecting wrap up by end of February 2026. Completion date pushed from 12/31/2025 to 2/27/2026.	FY2018-23: 99%

Substantive Project Status Updates *Continued*

Flagged Projects – as of December 19, 2025

Projects are flagged when there has been no update or no new information provided for three consecutive months.

Date of Last Update	Jurisdiction	Project Title	NVTA Funds	% Reimbursed (Program Year(s))
No new update since July 2025. Last update noted “ <i>Pre-construction meeting held 7/17/2025. NTP expected to be issued by end of the month</i> ”	ARL	Crystal City Streets	\$11,600,000	FY2017: 61%
No new update since August 2025. Last update noted “ <i>Fort Myer Two-way/Wilson Blvd RFP for design services is still in process. Negotiations for the scope of work ongoing. Date for County Board approval likely October or November.</i> ”	ARL	Rosslyn Multimodal Network Improvements	\$11,874,000	FY2020-25: 3.5%

No Response Received This Cycle

Project sponsors are required to provide monthly updates on projects. NVTA did not receive a monthly update on the projects listed below.

- **City of Alexandria:** DASH Transit Service Enhancement and Expansion (FY2018-23)
- **City of Falls Church:** Downtown Falls Church Multimodal Improvements (FY2020-25)
- **Town of Vienna:** Vienna-Carter Library Parking Garage (FY2018-23)
- **VRE:** Franconia-Springfield Platform Improvements (FY2015), VRE Crystal City Station Improvements (FY2015/FY2018-23/FY2020-25)



CMAQ-RSTP

Transfers

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

M E M O R A N D U M

TO: Chair Phyllis J. Randall and Members
Northern Virginia Transportation Authority

FROM: Monica Backmon, Chief Executive Officer

DATE: January 1, 2026

SUBJECT: Approval of Reallocation of Regional Surface Transportation Program (RSTP)
Funds for Prince William County

- Purpose.** To inform the Northern Virginia Transportation Authority (NVTA) of Regional Jurisdiction and Agency Coordinating Committee (RJACC) approval of the reallocation of Regional Surface Transportation Program (RSTP) funds for Prince William County.
- Background:** On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC).

On December 15, 2025, Prince William County requested the following reallocation:

- Transfer of \$5,000,000 of future RSTP funds from UPC 121761 (Devlin Road Widening - Linton Hall to University Boulevard) to UPC 115553 (Old Bridge Road and Occoquan Intersection Improvement Project).

The recipient project currently faces a funding shortfall due to necessary right-of-way and temporary construction easements. This transfer will prevent potential construction delays and keep the project on schedule. The donor project has not yet begun and Prince William County will proceed with the creation of a new funding plan including evaluation of if the project can proceed with only local funds.

At its meeting on December 18, 2025, the RJACC approved this request.

Attachments:

- Prince William County Request Letter
- DRAFT Letter to VDOT NOVA District Administrator Cuttler

Coordination: Regional Jurisdiction and Agency Coordinating Committee

December 15, 2025

Christina Alexander, Co-Chair
Regional Jurisdiction and Agency Coordinating Committee (RJACC)
Northern Virginia Transportation Authority (NVTA)
2600 Park Tower Drive, Suite 601
Vienna, VA 22180

RE: Request to Transfer Regional Surface Transportation Program (RSTP) Funds

Dear Ms. Alexander,

Prince William County requests approval from the NVTA RJACC to transfer \$5,000,000 in Regional Surface Transportation Program (RSTP) funds. The County requests the transfer of these funds from the following balance account:

- Devlin Road Widening – Linton Hall to University Boulevard (UPC 121761)

The funds are requested to be transferred to the receiving project Old Bridge Road and Occoquan Intersection Improvement Project (UPC 115553)

The Old Bridge Road and Occoquan Intersection Improvement Project is currently in design and will realign the intersection, add a right-turn lane, and implement new pedestrian safety infrastructure. Despite progress in the design and utility relocation phases, the project currently faces outstanding costs related to necessary right-of-way (ROW) acquisitions and associated temporary construction easements. This transfer will prevent potential delays to the ongoing construction activities and keep the project on its anticipated schedule.

The recipient project has been previously approved for RSTP funding, and this request only needs RJACC approval to move forward.

If you have any questions or comments regarding this request, please contact me at (703) 792-5985.

Sincerely,



Ricardo Canizales
Director of Transportation

CMAQ/RSTP Transfer Request Form

(One Sheet Needed Per Donor Project)

Date: 12/15/2025

Name of Jurisdiction/Agency Requesting: Prince William County Department of Transportation

Current Balance of RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$5,000,000

From (Donor):

To (Recipient):

TOTAL OF TRANSFER - \$5,000,000

Attach Signed Request of Transfer Letter

January 8, 2026

Mr. William Cuttler, District Administrator
Virginia Department of Transportation
4975 Alliance Dr., Suite 4E-342
Fairfax, Virginia 22030

Reference: Request to Transfer Regional Surface Transportation Program (RSTP) Funds for Prince William County.

Dear Mr. Cuttler,

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the Authority to approve requests to reallocate Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC).

On December 15, 2025, Prince William County requested the following reallocation:

- Transfer of \$5,000,000 of RSTP funds from UPC 121761 (Devlin Road Widening - Linton Hall to University Boulevard) to UPC 115553 (Old Bridge Road and Occoquan Intersection Improvement Project).

The recipient project currently faces a funding shortfall due to necessary right-of-way and temporary construction easements. This transfer will prevent potential construction delays and keep the project on schedule. The donor project has not yet begun and Prince William County will proceed with the creation of a new funding plan including evaluation of if the project can proceed with only local funds. The RJACC approved the request on December 18, 2025, and the NVTA was informed at their January 8, 2026, meeting. The NVTA has not objected to these reallocations.

Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Phyllis J. Randall, Chair

cc: Monica Backmon, CEO, NVTA
Ricardo Canizales, Director of Transportation, Prince William County

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

M E M O R A N D U M

TO: Chair Phyllis J. Randall and Members
Northern Virginia Transportation Authority

FROM: Monica Backmon, Chief Executive Officer

DATE: December 31, 2025

SUBJECT: Approval of Reallocation of Regional Surface Transportation Program (RSTP) Funds for the City of Manassas

- Purpose:** To inform the Northern Virginia Transportation Authority (NVTA) of notification to the Regional Jurisdiction and Agency Coordinating Committee (RJACC) regarding the reallocation of Regional Surface Transportation Program (RSTP) funds for the City of Manassas.
- Background:** On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC).

On December 11, 2025, the City of Manassas informed the RJACC of the following:

- Transfer of \$63,000 of RSTP funds from UPC T24168 (Dean Drive) to the breakout UPC 128502.

The recipient project is a breakout UPC of the donor project, with the scope of preliminary work. The transfer will allow the project to advance to 30% design.

Because these projects are linked, neither RJACC nor NVTA approval was required.

Attachments:

- A. City of Manassas Request Letter
- B. DRAFT Letter to VDOT NOVA District Administrator Cuttler

Coordination: Regional Jurisdiction and Agency Coordinating Committee

Transfer of Funds - (Allocation Journal)

Date: 12/5/2025
 Locality/Co/Jurisdiction: Manassas
 District/Region: NOVA
 Requested by: Tara Atkins
 Approved by: Carol Bondurant
 Processed by: Monique Bailey 12/08/2025
 CTB:

- 1) Additional Financing
- 2) Close Completed Project
- 3) Finance Deficit
- 4) Other - Explain in the Comments

FROM (DONOR):					TO (RECIPIENT):						
Allocation					Allocation						
UPC	State Project #	FY	Type	Split	Amount	UPC	State Project #	FY	Type	Split	Code
T24168	U000-155-326	Prev	3120101	80	\$50,400	128502	9999-155-326	Prev	3120101	80	3
T24168	U000-155-326	Prev	3020111	20	\$12,600	128502	9999-155-326	Prev	3020111	20	3

TOTAL OF JOURNAL ALLOCATION: \$63,000

DISTRICT COMMENTS (include reason for transfer & other pertinent info):

T24168 and 128502 (formerly T31014) are sister projects and do not require RJACC and NVTA approval.

IID COMMENTS:



December 11, 2025

Monica Backmon, Executive Director
Northern Virginia Transportation Authority
2600 Park Tower Drive, Suite 601
Vienna, VA 22180

RE: Transfer of Regional Surface Transportation Program Funds

Dear Ms. Backmon:

The City of Manassas notifies the Regional Jurisdiction and Agency Coordinating Committee (RJACC) of the completed transfer of \$63,000 in Regional Surface Transportation Program (RSTP) funds.

These additional funds were transferred from UPC T24168 to UPC 128502 (formerly T31014). UPC 128502 is a breakout of UPC T24168 and the project scope is to complete preliminary work for the Dean Drive project. This transfer will allow the project to be advanced to 30% design so that the scope and cost estimate can be refined while additional funding is sought. Since these projects are linked, RJACC/NVTA approval is not required.

If you have any questions or concerns about this request, please contact Chloe Delhomme at (703) 257-8235.

Sincerely,

Matt Arcieri
Assistant City Manager

cc. John Keenan, City of Manassas
Carol Bondurant, VDOT

January 8, 2026

Mr. William Cuttler
District Administrator
Virginia Department of Transportation
4975 Alliance Dr., Suite 4E-342
Fairfax, Virginia 22030

RE: Request to Transfer Regional Surface Transportation Program (RSTP) funds for the City of Manassas.

Dear Mr. Cuttler,

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC).

On December 11, 2025, the City of Manassas informed the RJACC of the following:

- Transfer of \$63,000 of RSTP funds from UPC T24168 (Dean Drive) to the breakout UPC 128502.

The recipient project is a breakout UPC of the donor project, with the scope of preliminary work. The transfer will allow the project to advance to 30% design.

Because these projects are linked, neither RJACC nor NVTA approval was required.

Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Phyllis J. Randall, Chair

cc: Monica Backmon, CEO, NVTA
John Keenan, City of Manassas
Carol Bondurant, VDOT