

SUMMARY MINUTES

Thursday, May 8, 2025

7PM, EST.

2600 Park Tower Drive, Sixth Floor Authority Board Room

Vienna, VA 22180

This meeting was conducted in person and livestreamed via [NVTA's YouTube Channel](#)

1. Call to Order - Chair Randall

- ✓ Chair Randall called the meeting to order at 7:06 p.m.

2. Roll Call - Ms. Henderson, Board Secretary

- ✓ Membership Attendees: Chair Phyllis Randall, Vice Chair David Snyder, Chairman Jeff McKay, Chair Deshundra Jefferson, Board Member Matt de Ferranti, Mayor Catherine Read, Mayor Michelle Davis-Younger, Mayor Alanna Mensing, Senator Jennifer Boysko, Delegate Brianna Sewell, Mayor Linda Colbert, and Mr. D. J. Gribbin (arrived at 7:41 p.m.). Absent: Mayor Alyia Gaskins, Delegate Karrie Delaney, Mr. Bill Cuttler, and Ms. Tiffany Robinson.
- ✓ Staff Attendees: Chief Executive Officer Monica Backmon (remote); Chief Financial Officer Michael Longhi; Principal, Planning and Programming Keith Jasper, Deputy Chief Financial Officer Peggy Teal, Communications and Public Affairs Manager Abigail Hillerich, Senior Manager Transportation Planning and Programming Dr. Sree Nampoothiri, Planning Analytics Manager Harun Rashid; Regional Transportation Planners Griffin Frank, Alyssa Beyers, Kristen Sarik, Starla Couso, and Matthew Bewley; Project Delivery/Grants Manager Amanda Sink; Strategic Communications Specialist Sharara Faisal; Comptroller Lu Han, Executive Assistant to the CEO Quinn Haley, and Board Secretary Lee Ann Henderson.
- ✓ Council of Counsel Attendees: Ms. Christina Brown-City of Alexandria, Mr. Daniel Robinson-Fairfax County, and MinhChau Corr-Arlington County.
- ✓ Other Attendees: Tracy Baynard-McGuire Woods, LLC.

Members of the public, jurisdiction and agency staff were in person and were able to watch the meeting livestreamed via [NVTA's YouTube Channel](#).

Action Items

3. Approval of April 10, 2025, Meeting Summary Minutes

Chair Randall

- ✓ On a motion by Chair Randall, seconded by Mayor Davis-Younger, the summary minutes of the May 10, 2025, Authority meeting were approved with Board Member de Ferranti abstaining.

4. Approval of Response Letter to House and Senate Transportation Committee Chairs
 - ✓ On a motion by Chair Randall, seconded by Senator Boysko, the response letter to the House and Senate Transportation Committee Chairs was approved unanimously.
5. Approval of the 2025 Five-Year Strategic Plan Vision, Mission, Core Values, and Goals

Ms. Sink, Project Delivery/Grants Manager

 - ✓ Ms. Sink reviewed the 2025 Five-Year Strategic Plan Vision, Mission, Core Values and Goals, including a change to the Goals to emphasize NVTAs collaboration with jurisdictions and agencies, as requested by Vice Chair Snyder.
 - ✓ On a motion by Chair Randall, seconded by Chairman McKay, the Vision, Mission, Core Values, and Goals were approved unanimously with the change suggested by Vice Chair Snyder.
6. Approval of Standard Project Agreement (SPA 2022-329-1) Bike and Pedestrian Trails Construction and Reconstruction (Holmes Run Trail – Dora Kelly Fair-weather Crossing Bridge) for the City of Alexandria

Ms. Backmon, Chief Executive Officer

 - ✓ Mr. Longhi noted that this SPA has been reviewed and approved by the Council of Counsels.
 - ✓ On a motion by Vice Chair Snyder, seconded by Board Member de Ferranti, the Standard Project Agreement (SPA 2022-329-1) was approved unanimously.
7. Approval of the Withdrawal of Herndon Parkway Improvements – Worldgate Drive Extension Project

Mr. Longhi, Chief Financial Officer

 - ✓ Mr. Longhi stated that the Town of Herndon has determined that a lot of development elements have changed over time and the Town would like to come back with a more complete project at a later date.
 - ✓ On a motion by Senator Boysko, seconded by Chairman McKay, the withdrawal of the Herndon Parkway Improvements Project was approved.
8. Approval of the Allocation Adjustment for FY2026-FY2030 Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) Funds

Ms. Beyer, Regional Transportation Planner

 - ✓ Ms. Beyer stated that the Federal Government reduced the available funds for this program. She stated that working with VDOT, and member jurisdiction, the adjusted allocations have been made and will be sent to the CTB for approval.
 - ✓ Ms. Backmon noted that this happens on occasion when the funding that both NVTAs and VDOT thought would be available is different than originally estimated.
 - ✓ On a motion by Chair Randall, seconded by Board Member de Ferranti, the adjusted allocations for the FY2026-FY2030 CMAQ and RSTP Funds were approved unanimously for recommendation to the CTB.

Discussion/Information Items



9. Finance Committee Report

Vice Chair Snyder

- ✓ Mr. Longhi summarized that despite significant current and projected economic issues, the focus of the Authority remains committed to funding the projects that have been approved. He summarized the tools the Authority has put in place to address the looming uncertainty and protect the funding for approved projects.
- ✓ He noted that the focus on project delivery has resulted in \$109 million in financial adjustments with \$76.5 million of this essentially being new PayGo funding for the next Six Year Program Update.
- ✓ Mr. Longhi noted other items reviewed by the Finance Committee were:
 - Start of the annual external audit.
 - Cyber protection measures.
 - An in-depth revenue review.
- ✓

10. CEO Report

Ms. Backmon, Chief Executive Officer

- ✓ Chair Randall noted that Ms. Backmon is in Canada for a conference.

11. Chair's Comments

Chair Randall

- ✓ Chair Randall stated that everyone is invited to her State of the County address.
- ✓ She noted that Mayor Woods (Dumfries) brother passed away.

12. Adjournment - Chair Randall

- ✓ There being no further business before the Authority, Chair Randall adjourned the meeting at 7:42 p.m.

