



**Northern Virginia Transportation Authority**  
*The Authority for Transportation in Northern Virginia*

**PLANNING COORDINATION ADVISORY COMMITTEE**

**Wednesday, June 22, 2016, 6:30 pm**  
**Northern Virginia Transportation Authority**  
**3040 Williams Drive, Suite 200**  
**Fairfax, Virginia 22031**

**SUMMARY NOTES**

**I. Call to Order/Welcome** Chairman Foreman

- Chairman Foreman called the meeting to order at 6:30 pm.
- Attendees:
  - **PCAC Members:** Chairman Foreman (Town of Dumfries); Council Member Jonathan Way (City of Manassas); Supervisor Ralph Buona (Loudoun County); Supervisor John Foust (Fairfax County); Council Member David Kirby (Town of Herndon); Council Member Karen Jimmerson (Town of Purcellville); Council Member Linda Colbert (Town of Vienna).
  - **Authority Member:** Council Member David Synder (City of Falls Church).
  - **NVTA Staff:** Monica Backmon (Executive Director); Keith Jasper (Program Coordinator).
  - **Other:** Ray Johnson (Fairfax County); Brooke Stark (Prince William County); Mark Duceman (Town of Herndon); Mark Phillips (WMATA).

**Action**

**II. Meeting Summary Notes of February 29, 2016, PCAC Meeting**

- The February 29, 2016 Planning Coordination Advisory Committee meeting summary was unanimously approved, with abstentions from members not present.

**Discussion/Information**

**III. FY2017 Program Update** Mr. Jasper

- Mr. Jasper presented an update on the status of the development of the FY2017 Program, including the interim evaluations of the 24 candidate projects that had formed the basis of the recently ended public comment period. These evaluations include the NVTA Quantitative Scores and Congestion Reduction Relative to Cost (CRRC) ratios.

- Mayor Foreman stated that Towns have a challenge with raising finance for projects compared to larger jurisdictions, and indicated that the Committee should consider whether alternative approaches should be explored for the next program. Ms. Backmon stated that jurisdictions (including Towns) and agencies are treated equally under NVTAs project selection process. She noted that the FY2017 Program is a one-year program, the last based on TransAction 2040. The upcoming FY2018-23 Six Year Program, which will be based on the current update to TransAction, is expected to allocate an estimated \$1.7 Billion.
- Council Member Kirby asked whether the selection criteria for the FY2017 Program will be used in the future. Ms. Backmon responded that she anticipated there will be changes, and Committee members would have an opportunity to provide inputs.
- Supervisor Buona noted that the grand total of funding requests for the FY2017 Program is such that all projects could be funded if the I-66/US-28 project was excluded. Ms. Backmon stated that TransAction 2040 identified the project as a needed project, independent of the Commonwealth's I-66 Outside the Beltway project.
- Council Member Way recommended looking at the annual cash flow impacts of the I-66/US-28 project. He also suggested that the Committee should provide inputs on process rather than projects, e.g. how to address cost overruns, disparity between NVTAs and CTB processes, finding the right balance between PayGo and finance.
- In response to a question from Council Member Colbert regarding the source of cost information, Ms. Backmon stated that this information is provided by project sponsors when responding to the Call for Projects.
- Committee members discussed the feasibility of holding a follow up meeting prior to the July 14, 2016 Authority meeting in order to develop formal recommendations. This was considered to be not feasible. Alternatively, Mayor Foreman requested that the meeting packet for the July 1, 2016 Planning and Programming Committee be shared with the members of the PCAC.

**IV. Revised FY2017 Drawdown Policy #17**

Ms. Backmon

- Ms. Backmon updated the Committee on Policy #17, emphasizing the requirement for NVTAs to report annually to the Joint Commission on Transportation Accountability, and to demonstrate that projects are progressing.
- Supervisor Buona suggested that parameters be set for the first drawdown to demonstrate meaningful progress. This could be threshold based on a percentage of the approved funding level.
- More generally, Supervisor Buona asked how NVTAs staff plans for drawdowns. Ms. Backmon explained that this is managed by Mr. Longhi, the Authority's Chief Financial Officer, supported by the Authority's financial advisors. She offered that Mr. Longhi could brief the Committee on this topic at a future meeting.

**V. NVTA Update**

Ms. Backmon

- Ms. Backmon noted that the Planning and Programming Committee is meeting on July 1 to develop its recommendation for the FY2017 Program. The Authority will adopt the Program at its meeting on July 14. The Finance Committee has recommended that the FY2017 Program not exceed \$475 million, a combination of PayGo and finance.
- The subsequent Authority meeting will be in September, in keeping with the normal practice of not holding meetings in August.
- Chairman Foreman suggested that consideration be given to the possibility that the PCAC holds joint meetings with other NVTA Committees, to streamline the process of developing recommendations.
- Chairman Foreman asked what the next focus for the Committee should be, to ensure sufficient time be available to develop recommendations. Ms. Backmon indicated that TransAction and development of the Six Year Program are the key topics during the fall. Also, development of the Authority's legislative program would commence in September.

**VI. TransAction Update**

Mr. Jasper

- Mr. Jasper provided a brief status for the TransAction update. Public engagement has recently concluded, and the current focus is on identification of regional needs and development of a candidate regional project database.

**Adjournment**

**VII. Adjourn**

- The meeting adjourned at 8:08 pm.